

E.G. Wahlstrom School

2026-2027



Please review this handbook to find important information regarding our school procedures and policies. Best wishes for a safe, positive, productive and successful school year!

Contact Information

Phone: 780-849-3539

Phone (text only): 780-805-9407

Facebook: EG Wahlstrom School

School Website: www.egw.hpsd.ca

H.P.S.D. Divisional Website: www.hpsd.ca

School Address: 228 – 4 Ave N.W. Slave Lake, AB
T0G 2A1

School Administration:

Mrs. A. Ghostkeeper– Principal

aghostkeeper@hpsd.ca

Mrs. J. Taylor – Vice Principal

jtaylor@hpsd.ca

2026-2027 SCHOOL CALENDAR

Aug. 31 First Day of school
Sept. 10 School Picture Day
Sept. 15 School Council AGM
Sept. 16 5-7 pm EGW Family BBQ
Sept. 25 No School-PD Day
Sept 18 Terry Fox run
Sept 29 Orange shirt day
Sept 29 September Assembly hosted by
Sept 29 ISP/BP/EAL benchmark parent meetings
Sept 30 No School - Truth and Reconciliation Day
Oct. 12 No School -Thanksgiving Day
Oct. 23 No School-PD day
Oct. 28 School Picture Retakes
Oct 30 October Assembly hosted by
Nov 3 Parent-Teacher Meetings - (4:00-6:00p.m)
Nov 6 Parent-Teacher Meetings-(5:00-7:00 p.m)
Nov 4-5 Art Showcase hosted by
Nov 9 Remembrance Assembly hosted by
Nov 10-13 No School - Fall Break
Nov 30 November Assembly hosted by
Dec 2 Staff Meeting
Dec 4 No School-PD day (½ self directed/1/2 PD)
Dec 16 Winter Wonderland 5:00-7:00 pm
Dec 18 December Assembly hosted by
Dec 21 Jan 1 Winter Break
Jan 4 Classes Resume
Jan 30 No School - PD day
Jan 28 Digital report cards go home
Jan 31 January Assembly hosted by
Feb 1 Physical copies of RC sent home
Feb 3 No School ½ day Self directed PD day
Feb 6 No School-Teacher's Convention
Feb 8 Ramadan starts
Feb 9 Parent - Teacher Interviews (4:00 - 6:00 p.m.)
Feb 10 Parent - Teacher Interviews (5:00 - 7:00 p.m)
Feb 9-10 STEM Showcase hosted by
Feb 15 No School - Family Day
Feb 24 Staff Meeting
Feb 25 Pink shirt day
Feb 26 February Assembly hosted by
Mar 25 March Assembly hosted by
Mar. 26-April 2 Spring Break
April 5 Classes resume
April 22 Earth Day
Apr 30 April Assembly hosted by
May 5 Hats on for mental health
May 14 No School - PD Day
May 10-14 Mental health week
May 21 No School - Day in Lieu
May 24 No School - Victoria Day
May 27 May Assembly hosted by
May 28 Track and Field
June 4 Track and Field rain out date
June 18 Reports Cards submitted to the office
June 18 Talent Show
June 25 June Assembly hosted by student leadership
June 28 Last day for students Report Cards sent home
June 28 Last day for school staff

E.G.W. STAFF

Grade 4 Staff:

David Barr
Jaymee Shields
Gabrielle Dingman

Grade 5 Staff:

Daniel Snodgrass
Chloe Dickson
Leonard Oliver
Jenn Briggs
Wendy Carlson

Grade 6 Staff:

Christina Holosney
Jessie Sloan
Amanda Norman
Athena Williams
Taryn Loroff

Principal

Audrey Ghostkeeper

Vice Principal/Intervention Teacher:

Jennifer Taylor

French/Intervention Teacher:

Claire Brown

Learning Support Teacher

Jodi McMahon

Office Staff: Jean Litz, Wendy Hook

Library Staff: Joy Johnson

Support Staff:

Lynn Bain
Nicole Lacroix
Stacey Bosse
Celia Sheen
Crystal Libutan
Samantha Walton
Luna Schellenberg
Kristen Eben
Jade Turcott
Marion Leonard

SCHOOL HOURS OF OPERATION

Outdoor Supervision Begins	8:15 am
Doors Unlocked:	8:23 am
Morning Announcements:	8:33 - 8:37 am
Classes Begin:	8:37 am
First Nutrition/Recess Break:	10:45 -11:23 am
Second Nutrition/Recess Break:	12:59 - 1:37 pm
Dismissal – All students:	3:18 pm
Outdoor Supervision:	3:18 - 3:24 pm

SCHOOL TIMETABLE

Period 1	8:37 – 9:09 am
Period 2	9:09 – 9:41 am
Period 3	9:41 – 10:13 am
Period 4	10:13 – 10:45 am
Period 5	11:23 – 11:55 am
Period 6	11:55 am – 12:27 pm
Period 7	12:27 – 12:59 pm
Period 8	1:37 – 2:09 pm
Period 9	2:09 – 2:41 pm
Period 10	2:41 – 3:18 pm

PREAMBLE:

This handbook has been developed to communicate our procedures and expectations of E.G. Wahlstrom to all students and families. At E.G. Wahlstrom School the wellness and the well-being of students, staff, and the school community are a priority. Collectively we are all responsible for contributing to a safe and caring environment that fosters and maintains respectful and responsible behaviours at E.G. Wahlstrom School. We are partners in education and as EAGLES, we will succeed!

SCHOOL POLICIES AND PROCEDURE:

ABSENCES: Parents/guardians are asked to call (780-849-3539) or text (780-805-9407) the school office, **before 8:40 a.m.**, if their child(ren) will be absent or late. Parents can also leave a message on the school voicemail system. Each morning the school will make a reasonable attempt to verify all unaccounted absences. This is a safety precaution only and is for your child's protection. Please note that we track and record late arrivals and early pick-ups in our attendance system.

- **ARRIVAL/DISMISSAL TIME:** We ask that students arrive **no earlier than 8:15 a.m.** Please note that there is no supervision provided prior to 8:15 a.m. Parents are responsible for supervising their child(ren) before 8:15 a.m. After 8:39 a.m. students need to enter through the main door and check-in at the office. Our school dismissal time is at 3:14 pm. The school does not have an adult supervisor at the front of the school after 3:30 pm. We ask that all students are picked up prior to this time.
- Children are not allowed to remain at school the play on the playground/field without first leaving school property ie: going home to check in, going to parents vehicle to check in. This is the transfer of responsibility from the school to the parent/guardian.

ASSEMBLIES: Assemblies will be held monthly. Assemblies will be hosted by our students and seek to provide important communication and events that will be happening in the upcoming month, to celebrate our character education of Kindness, and to recognize student success. All families are welcome to attend our school assemblies.

ATTENDANCE: It is standard school policy to track student absenteeism and notify parents of accumulated days. All late arrivals, early pick-ups, and missed school days are recorded. It is important that children attend school on a regular basis. If attendance becomes an issue, the teacher and/or school administration will contact the parents. If attendance continues to impact the child's school achievement the student will be referred to the Attendance Officer. Attendance is extremely important for student success. We will partner with families to support students as best we can.

BIKING, BLADING, SCOOTERS – Students must wear a helmet and follow safety rules when riding to school; parents will be contacted if a student arrives without one. **No helmet, no riding—it's the law.** Students must walk bikes/scooters on school sidewalks and are responsible for securing them. Roller blades must be removed in the boot room, and scooters may be stored there during the day.

BUILDING SECURITY/SAFETY – E.G.W. is a secure building. All exterior doors lock at 8:37 a.m., except the main entrance. After this time, parents and students must enter through the front doors, ring the doorbell and speak with office staff via the phone. Security cameras operate continuously inside and outside the building. All parents and visitors must contact the office before connecting with staff or students.

BUSSING GENERAL INFORMATION:

- There are no bus fees for students who live outside 1.6 from the school.
- Any questions or concerns please contact transportation@hpsd.ca

BUSSING SAFETY INFORMATION: Safety is our primary concern and parents/guardians can assist us with the bus safety issue by noting the following:

- Individuals must sit in the assigned seat and cannot move seats to sit with friends. Any student not sitting in their assigned seat will be reported to the school administration.
- If a parent or guardian has a bus concern, they are asked to contact their child's bus driver directly if they have concerns/issues related to transportation. The HPSD Transportation Department can be contacted at [1-780-523-9507](tel:1-780-523-9507) regarding busing issues and concerns that cannot be resolved with the bus driver.
- If buses are unable to run, it will be announced on the local radio station as well as the HPSD website.

BUS UNLOADING/LOADING AT THE SCHOOL:

- **Unloading procedure:**

Buses will unload in the bus bay under the direction of the driver, and students will proceed directly to their assigned entry doors. If buses arrive before 8:25 a.m., students will wait near their designated entrance. When the 8:25 a.m. bell rings, students may enter the building through their assigned doors. If arrival occurs after the bell, students will enter immediately unless directed by staff to wait in the boot room for safety/traffic reasons.

- **Loading procedure:**

At dismissal, students will exit through their assigned doors and proceed to the designated bus waiting area on the east side of the bus bay. Students will wait behind the yellow line in front of their bus position until the driver opens the door and signals them to board.

CHARACTER EDUCATION FOCUS: We are a Kindness School committed to promoting kindness, respect, and leadership in daily interactions and within our community. Monthly challenges encourage staff and students to actively practice kindness. Each class will develop a year-long kindness project. These initiatives support citizenship, responsibility, and positive relationships across the school community.

CODE OF CONDUCT: E.G. Wahlstrom has developed a School Code of Conduct that outlines expectations for students to be respectful, responsible, and safe. Parents/Guardians are asked to review and become familiar with this document, available on our school website at www.egw.hpsd.ca. E.G.W. believes students and staff learn best in a safe, caring, and productive environment where respectful and responsible behaviour is expected. Consequences for Code of Conduct violations are individualized and consider factors such as age, development, special needs, and social/emotional and cognitive functioning, as well as the frequency, severity, and intensity of behaviour. Consequences may include, but are not limited to, a range of appropriate interventions.

- Discussion with teacher/school personnel
- Mediation
- Apology
- Loss of Privilege
- Warning (verbal and/or written to parents/guardians)
- Confer with parent or guardian
- Referral to Administration
- Possible recommendation for counselling
- In-school suspension
- Out of school suspension

COMMUNICATION BETWEEN HOME AND SCHOOL: E.G.W. staff value ongoing, timely communication with families and the community. Information is shared through School Messenger (text/email), direct email, classroom webpages or Google Classrooms, as well as the school website (www.egw.hpsd.ca) and Facebook page (E.G. Wahlstrom School). Families are also encouraged to download the free HPSD app for school news, calendars, and bus updates. Please ensure the school has current contact information and multiple emergency contacts to support timely communication in case of emergencies.

It is very important that communication regarding changes to afterschool plans, appointments and absences are communicated between the adults either through the student agenda, a call, text or email. If this information is provided to the school by the child we will seek confirmation from a parent or guardian prior to changing afterschool plans or releasing the child.

CURRICULUM AND INSTRUCTION: While we feel the best option for student learning is with in-person classes, we know that there are students and parents who would like to know what alternatives are available. Students who do not attend in-person classes can do any of the following:

- Homeschooling - Parents choosing home education have the primary responsibility for planning, managing, providing, evaluating and supervising their children's courses of study. They must develop a home education program that enables the student to achieve appropriate learning outcomes, and submit this program plan to the supervising school authority. Students who enroll in homeschooling would not be eligible to return to in-person classes with HPSD after September 30th.

- Different School Authority - Parents could choose to enroll in a different school authority. Students who enroll in a different school authority would not be eligible to return to in-person classes with HPSD after September 30th.

ELECTRONICS AND CELL PHONES: In accordance with Alberta Education requirements and High Prairie School Division policy, the use of cell phones and electronic devices is restricted in schools. Devices can be distracting and are vulnerable to loss or theft. Students should bring devices only if necessary. If brought to school, phones and electronics must be turned to silent, stored out of sight, and not used during school hours. E.G.W. is not responsible for lost, stolen, or damaged devices. For full details, please refer to the Division policy at <https://www.hpsd.ca/information-items>.

First Offence: Verbal warning by the teacher to remind the student of the policy and expected behaviour. The cell phone is to be immediately stored away.

Second Offence: The teacher will take the cell phone or electronic device from the student for the remainder of the period/block. The teacher will contact the student's parents/guardians to inform them of the repeated misuse.

Third Offence: The teacher will take the cell phone or electronic device from the student for the remainder of the school day. The confiscated cell phone or electronic device will be securely stored in the school office until the end of the day. The teacher will contact the student's parents/guardians once again to discuss the ongoing misuse and to explore strategies for improvement.

If cell phone or electronic device misuse persists, the student will be referred to the school administration and will be treated as a disciplinary issue.

EMERGENCY RESPONSE PLANS: Our first concern, when it comes to an emergency, is the health and safety of our students and staff. Our school division has developed an EMERGENCY RESPONSE PLAN intended to address emergency situations that may occur at school. School disaster plans have been designed to deal with emergency situations such as natural disasters, severe weather conditions, fires, violent behaviour and criminal acts. Of course, it is impossible for us to foresee all potential emergencies, but regardless of what situation a school may face, please be assured that our main objective is to attend to the health and welfare of your child. For more specific information, please refer to the H.P.S.D. Emergency Response pamphlet on the divisional website. Throughout the school year, E.G.W. School completes practice and rehearse emergency response drills (ex. Fire drill, lockdown, etc). These drills help all students and staff in the building be aware of how to respond in case of emergency and prepared.

EMERGENCY SCHOOL CLOSURE: Please note that it would be extremely rare for a school to close, even in cold/severe weather. The school will remain open between 8:25 a.m. and 3:30 p.m. even when buses are canceled due to severe weather/road conditions. In keeping with the HPSD policy... **"Schools will not close unless health/safety issues cause a problem."**

ENTRY/EXIT PROCEDURE:

- **General Information:** All visitors, parents, and staff must book appointments through the office and sign in/out at the front office upon arrival and departure. Late students should follow the Parent Drop-Off Procedure.
- **Entry (Students):** Students arrive by bus, walking, or parent drop-off and proceed to their assigned door, where supervision begins at 8:15 a.m. At the 8:23 a.m. bell, students enter in a staggered manner, remove boots in the boot room, and proceed to lockers and classrooms.
- **Exit (Students):** At dismissal, students go to lockers, prepare for outdoor weather, and exit through their assigned doors to buses, parent pick-up areas, or walk home.

FIELD TRIPS: Field trips are a valuable part of children's learning experiences. Teachers arrange visits/field trips that supplement and reinforce the curriculum. School funds are used whenever possible to cover transportation and entrance fees but parents may be asked to cover part of the costs. No child will be permitted to participate in a class field trip unless the appropriate consent forms have been signed by a parent or legal guardian. **Verbal consent will not be accepted.** Students will be required to follow all applicable school rules prior to being permitted to participate as well as while participating on a school trip. HPSD # 48 does not carry accident insurance for students. The HPSD Cellphone policy applies to field trips.

FIRST NATIONS, METIS AND INUIT FOCUS: At E.G.W. we strive to infuse the First Nations, Métis and Inuit culture into all curricular areas. We work in collaboration with H.P.S.D. Indigenous Success Coaches to provide cultural experiences and build upon our knowledge.

FOOD ALLERGIES/SENSITIVITIES: **We cannot have bananas or products containing bananas in the school.**

Some students in our building have severe allergies to a number of different food items. For this reason, students should not share/trade lunch items with each other. Please be aware that we create an allergy-aware environment. We expect students to be respectful of their peers with food allergies/sensitivities. If required, alternate eating locations can be used. We recommend you contact the office/teacher to disclose any concerns.

FOOTWEAR: It is important that students wear safe and appropriate footwear while at school. All students at E.G.W. participate in physical education classes. Your child will need a pair of indoor running shoes with non-marking soles. Crocs, sandals, dress shoes and flip-flops are not permitted to be worn during Phys. Ed classes.

FOOD BEING SERVED AT SCHOOL: All foods being served at school will adhere to the Nutrition procedure #241 - and follow the Alberta Nutrition Guidelines for Children and Youth. If families would like to celebrate their child's birthday with food in the school, food choices must be in alignment with ANGCY guidelines. HPSD encourages non-food birthday celebrations in the school setting.

INJURY PROCEDURES: If a student becomes injured while at school:

- An attempt will be made to contact the parent/guardian or the emergency person listed by the parent.
- If a parent/guardian or emergency contact person cannot be reached, the student will be made as comfortable as possible at the school. If the injury appears serious, the student will be taken to the hospital (by ambulance if necessary). Parents will be responsible for the cost of the ambulance.

INCLEMENT WEATHER: During extreme cold or wet weather, students will remain indoors for recess. If the temperature or wind chill is -25°C or colder, students will not go outside. For temperatures between -20°C and -24°C, administration will determine outdoor recess on a case-by-case basis. Parents are asked to ensure students come to school dressed appropriately for winter conditions (warm jackets, gloves, snow pants, hats, and boots). In severe weather, bus cancellations will be announced on HPSD website bus status page or through contact from the bus driver.

LOCKERS & LOCKS: All students are assigned a locker at the beginning of the year. Locks are an optional purchase and must be provided by the family. The school does not have locks for sale.

LOST & FOUND: Please label all items clearly to help with identification. A Lost & Found area is located near the office for clothing items, while non-clothing items are kept in the office. Photos or videos of unclaimed items may be posted on the school Facebook page to assist families. Please contact the office to claim lost items. Unclaimed items are donated to the Friendship Centre at the end of the school year.

NUTRITION/RECESS BREAKS: All students will have two 19-minute nutrition breaks and two 19-minute recess breaks throughout a school day. This also helps break up the academic learning portion of the day, so students can get movement and proper nutrition to aid in more productive time focused on learning.

- Grade 4 and 5B, 5E students will have recess breaks at 10:45-11:04 am and 12:59-1:18 pm and will have nutrition breaks at 11:04-11:23 am and 1:18-1:37 pm.
- Grade 6 and 5A, 5D % Split students will have nutrition breaks at 10:45-11:04 am and 12:59-1:18 pm and will have recess breaks at 11:04-11:23 am and 1:8-1:37pm.
- During nutrition breaks, students will have access to microwaves. We encourage families to use items such as a thermos or thermal container if a student wants warm items for a meal as microwaving can become time-consuming and takes up eating time.
- Parents/guardians shall be asked to provide food in clean containers with their own utensils.
- Students shall store food containers in a designated place in the classroom or in their locker
- Students should not be sharing utensils, dishes, and water bottles or drink containers.
- Students are to bring their own cutlery if needed for lunches.
- **Students are not able to leave the school property to go out for lunch/recess time on their own. They may only leave at this time if being signed out and picked up by a parent/guardian. We ask that if a student**

goes off property during this time they avoid returning prior to the end of the nutrition/recess break. This helps avoid students entering the recess/playground area without notification of the school.

LEARNING COMMONS: The Learning Commons (Library) promotes a love of reading and offers a wide range of fiction, graphic novels, classics, and non-fiction. New titles are added throughout the year, and students are encouraged to suggest books for the collection. Information on borrowing procedures will be shared at the start of the year. Students also have access to e-books and audiobooks that can be enjoyed anytime on personal devices.

LEARNER CONFERENCES/PARENT TEACHER INTERVIEWS:

- In accordance with HPSD Admin. Procedure 360 Curriculum Planning, Assessment, and Reporting, teachers shall facilitate ongoing teacher-parent communications regarding student progress. This may include student portfolios, the use of SchoolMessenger tools for text and email, HPSD email, telephone, or Google Meet/Zoom technologies.
- Schools will connect with parents or guardians each semester using appropriate technologies telephone, Google Meet, Zoom, or in-person if able. These dates are listed in the school calendar and the second page of this document.

MEDICATION: It is best that students receive medication at home, however if medication is required at school, parents must complete the H.P.S.D. medication form before it will be administered at school. **HPSD Policy #314 states that the request shall:**

- Be in writing
- Specify the time(s) medication should be given
- Specify the exact dosage/amount
- Specify the duration of the treatment
- Outline procedures to be followed in case of adverse reactions.
- All medication must be brought to school in the original container, by a parent.

Students should not transport medication to school on the bus and/or in a lunch kit. The parent must advise office staff, in writing, immediately if there is any change in medication schedule. All medication is administered in the main office, by office staff. No over the counter medication will be given unless the outlined procedures are followed.

PERSONAL PROPERTY: The school is not responsible for students' personal property. We suggest that all school supplies, lunch kits, footwear, and outer clothing be marked with the child's name prior to sending them to school. ***As per HPSD policy #343, students are not permitted to bring knives or weapons of any kind to school.**

PETS/ANIMALS ON SCHOOL PROPERTY: Due to many safety and medical reasons, pets and domestic animals are only permitted on the property under the following guidelines:

- Visits must be pre-arranged with the teacher and office staff.
- As per Admin Policy #250 all animals visiting the school property during regular school hours, must always be muzzled and leashed or enclosed in a cage.
- Absolutely NO wild animals are permitted in the building.
- For the safety and well-being of our students, please do not tie your pet to school fences, bike racks or have them near the dismissal doors at the end of the day.
- Owners must use extreme caution whenever they bring pets/domestic animals onto the school property.

PLAYGROUND BEHAVIOUR: It is important that every child get the opportunity to have a moment of fresh air during the learning day. All students are expected to go outside at recess unless they have a note stating otherwise. Students must use the equipment and playground area in a safe manner. Students not following the playground safety expectations could be removed from the playing area for a recess, school day or several days. Please see Code of Conduct.

RECYCLING: Staff and students at E.G.W. participate in recycling. We collect and recycle juice boxes and containers. Money raised from this program will be to support grade-level learning opportunities

REPORT CARDS: Formal report cards are issued 2 times during the school year – March and June. Opportunities for parents and teachers to meet and discuss student progress are scheduled during the year. Parents should never hesitate to contact their child's teacher if they have questions/concerns regarding any aspect of learning or school life.

SCHOOL COUNCIL: Joining the E.G. Wahlstrom School Council is a valuable way to be involved in your child's education. The Council is an advisory group that supports the well-being and effectiveness of the school community and enhances student learning. Meeting dates are posted on the monthly school calendar, and parents are encouraged to attend and participate in discussions on important school matters. Details on meeting formats (e.g., virtual or in-person) will be shared with families.

STUDENT DROP-OFFS/PICK-UPS AND ENTRY AREAS AT SCHOOL:

- There are no drop-offs or access through the staff parking lot.
- Please obey all traffic rules and signs.
- Parents/Guardians and guests are welcome to park in visitor parking in front of the school. As parents/guardians and students exit their vehicles in this location, please be mindful of other vehicles and wait your turn to exit.
- Parents are not to enter the bus loading bay at the back of the school.
- If a parent/guardian would like to set up a meeting this can be set up with the office staff.

STUDENT SUPPLIES: Students must supply their own notebooks, pens, pencils, rulers, crayons, glue, binders, duo-tangs, etc. A supply list comes out each year with the recommended supplies for each grade (see school website). Students should be ready to start each class with the materials they require to complete their work. At no time shall students share personal supply items with another student.

STUDENT PLACEMENT: Many factors, including but not limited to academic, behavioural and social considerations, total class size, male/female ratio, and class dynamics are considered in student placement decisions. The final decision regarding all student placements rests with the school administration after due consideration of staff recommendations.

STUDENT SIGN-OUT PROCEDURE: For our students' personal protection, the school procedure regarding dismissal of students during school hours is as follows:

- Parents/Guardian must report to the office and notify office staff they are signing out their child.
 - Initially this will be completed by phoning into our office from the phone provided at the front entrance of the school. Instructions are posted beside the phone.
- The office staff will call the classroom and get the student to come up to the office.
- You may be asked to show a valid photo ID.
- Any person designated by a parent/guardian to pick up a student from school must be listed on the student release section of the school registration form.
- The school must receive a signed note from the child's parent or guardian indicating the person designated to pick the child up from school if this person's name does not appear on the student release section of the registration form.

SUPERVISION OF STUDENTS: The school staff provides playground supervision. There are supervision teams responsible for all breaks, both indoors and outdoors. Bus arrivals and departures are also supervised.

SUPPORTS: Educational Psychologist services and the Wellness Counsellors will provide professional development and support as needed. Our school has access to a Wellness Counsellor that will be present during school days. The students' mental health and well-being is of extreme importance to our school. Within the classrooms, staff will conduct simple check-ins with students on a regular basis. There are additional resources on the HPSD website at hpsd.ca/helplines. You can also go to the Alberta Health Services website for additional support. For students requiring 1:1 intervention, they will be screened case by case to determine levels of support required to safely bring students into the school environment. Any specialized supports will be noted in the Individual Student Plan.

ALTERNATE CLASSROOM ENVIRONMENTS

EGW has access to two different style of classroom environments beyond the regular classroom to best meet the needs of our students.

INTERACTIONS: An inclusive environment that maximizes resources to provide an enriched educational experience that meets the individual needs for students with exceptionalities.

COMPLEXITY CLASSROOM: An inclusive environment that maximizes resources to provide an enriched educational experience that meets the diverse learning needs of students.

If you would like more information or believe that one of these environments might be good for your child please reach out to the school administration or the school Learning Support Teacher.

VAPING: HPSD recognizes the health risks associated with tobacco products including chewing tobacco, electronic cigarettes and vaping products. Smoking, vaping and the use of tobacco products in any form are not conducive to the maintenance of a healthy environment and may lead to addiction and/or illness.

Students caught vaping on school property will face immediate consequences:

- Required to meet with school administration, who will immediately contact the student's parents to inform them of the violation. Vapes and vaping substances will be confiscated and disposed of. Confiscated items will not be returned to families as it is illegal for minors to be in possession of these materials.
- Parents will be asked to come to the school to pick up their child and take them home for the rest of the school day. Student suspensions will range from 1-5 days out of school, depending on the individual case.
- As with any incident contravening the school code of conduct, the opportunity to participate in extracurricular activities or attend field trips or excursions may be restricted. Consequences shall be applied to all students involved in vaping activities, whether they are vaping themselves or bystanders.

If your child encounters other students vaping on school grounds or in the school (bathroom or secluded space), they should immediately separate themselves from those who are vaping and temporarily avoid that area and report this to administration. Students are not to vape on neighboring private or public property. Leaving the school property to vape is not acceptable. HPSD does not condone vaping anywhere. Any questions or concerns regarding vaping in or around your child's school should be directed to the principal.

VIDEO SURVEILLANCE: The protection of HPSD property and maintenance of the health, welfare and safety of the students and staff while on HPSD property are important functions of HPSD. The monitoring of individuals who enter upon the school grounds, school property or school buses is a significant factor in maintaining order and discipline and in protecting students, staff, visitors and HPSD property. EGW School has both exterior and interior video surveillance that are only accessed by principal or designate and on an as needed basis.

HIGH PRAIRIE SCHOOL DIVISION contact info: Phone Toll free: 1-877-523-3337